



BIG STONE COUNTY
Office of Vital Statistics

Noncertified Death Record Transcript Application

*The noncertified transcript is for informational use only.
 It will not show an issuance office or issue date.*

Death Record Information					
First Name		Middle Name		Last Name	
Date of Death		Date of Birth or Age		City and County of Death	
Mother's Name		Father's Name		Spouse on Record (if any)	
Requester Information					
Name					
Mailing Address – Street			Apt/Unit #	City	State ZIP
Daytime Phone			Email		

PENALTIES: Any person who willingly and knowingly without authority and with intent to deceive obtains a vital record is guilty of a gross misdemeanor (Minnesota Statutes, section 144.227).

Fee and Payment Information			
Item	Number requested	Fee	Total
One noncertified death transcript sent by First Class Mail®.	1	\$13	\$13
Optional: Additional noncertified transcript(s) for same death record purchased now		\$6 each	
Optional: <i>Additional fee</i> that places your request ahead of non-expedited requests.		N/A	
Optional: United Parcel Service (UPS) shipping fee that applies only to the method of delivery. <input type="checkbox"/> Check here to require a signature for delivery. The Office of Vital Records and UPS are not responsible for deliveries that do not require a signature. UPS will not deliver to PO boxes or APO addresses.		\$16	
Total amount submitted or to be charged to credit card: (This amount must be at least \$13.)			
Type of payment: <input type="checkbox"/> Credit Card <input type="checkbox"/> Money order <input type="checkbox"/> Check			

If paying by credit card (MasterCard/VISA/Discover):

Cardholder name	Card number	Expiration date	3 digit security code
-----------------	-------------	-----------------	-----------------------

If paying by check or money order (make payable to Big Stone County Recorder):

Check/money order number

Checks returned for non-payment will be charged a \$30 fee according to Minnesota Statutes, section 604.113, subdivision 2 and civil penalties may be imposed.

Send application and payment:

By MAIL to:
 Big Stone County Recorder
 And Office of Vital Statistics
 20 Second Street SE, Ste 106
 Ortonville, MN 56278

By FAX to: 320.839.6394

By EMAIL to:
Recorder@co.big-stone.mn.us

If you have questions, please contact us at 320.839.6390.