

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
April 2, 2019

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, April 2, 2019. Chairman Sandberg called the meeting to order with Commissioners Athey, Backer, Klepel and Olson present. Also present were Dillon Dwyer of the Ortonville Independent, HR Director Dawn Gregoire, County Attorney Joe Glasrud and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Athey, seconded by Backer and carried to approve the minutes of the March 19th regular meeting.

Motion by Backer, seconded by Klepel and carried to approve the agenda with noted change of removing the AIS update.

Commissioners reported on the following committees:

Olson – Pioneerland
Sandberg – Dept Head; ESB; Audit
Athey – Prairie 5
Backer – CPT; RDC; BdSWD; 1W1P

Attorney Glasrud provided an update on his office's activities.

Motion by Athey, seconded by Backer and carried to authorize payment of the following claims as presented by Auditor Knutson:

Abdo, Eick & Meyers	\$15,000.00
Dorado Software	4,395.00
GovConnection	2,608.76
Marco	3,047.38
Pro West & Associates	2,770.76
West Con	8,960.58
39 Payments Less Than \$2,000	<u>17,444.68</u>
Total	\$54,227.16

Motion by Sandberg, seconded by Olson and carried that the 2018 financial statements be approved and ordered published.

Motion by Backer and seconded by Athey to approve Graceville Golf Club's application for a County on-sale liquor license. Following discussion, motion carried.

Auditor Knutson reported that the thresholds under Federal financial assistance awards were raised as follows:

Micro-Purchases	\$3,500 to \$10,000
Simplified Acquisition	\$150,000 to \$250,000

These statutory changes were included in the National Defense Authorization Act of 2018. Motion by Backer, seconded by Olson and carried to update the County's Federal Award Procurement Policy to include the new threshold amounts.

Motion by Athey, seconded by Olson and carried to approve the hiring of Billie Wendell for the Financial Worker position at Grade 7 Step 2 effective April 15th, as recommended by HR Director Gregoire and Family Services Director Pam Rud.

Motion by Athey and seconded by Backer to approve the job description for an Accounting Technician position at Grade 6. Family Services Director Rud reviewed the need for the position. Motion carried.

Motion by Athey, seconded by Backer and carried to authorize the filling of the Accounting Technician position.

Motion by Olson, seconded by Backer and carried to increase the Fiscal Officer position to Grade 10 due to the increase in responsibilities as a result of adding the new technician position. Motion by Olson, seconded by Backer and carried to move current Fiscal Officer Donna Valek to Grade 10 Step 9 due to the new classification.

Highway Technician Derrick Loeschke presented the following bid summary for the seal coat projects:

Bituminous Paving	\$265,544.70
Asphalt Surface Technologies	\$309,264.62

Motion by Olson, seconded by Backer and carried to award the bid to Bituminous Paving.

Discussion was held on adding the Toqua Park parking lot to an upcoming project when feasible.

Highway Technician Loeschke also presented the following bid summary for the CSAH 33 full depth reclamation project:

Mark Sand & Gravel	\$3,029,285.09
Central Specialties	\$3,067,511.39
Duininck Bros.	\$3,306,406.28
Bituminous Paving	\$3,610,514.45

Motion by Athey, seconded by Backer and carried to award the bid to Mark Sand & Gravel.

Commissioner Sandberg reported that three quotes had been acquired for the construction of Highway's cold storage building. Stattelmann Lumber's quote was higher, however, it included materials for a heavier snow load, better quality wood, thicker gauge steel with a longer paint warranty, an additional door and door openers. Following discussion, motion by Athey, seconded by Olson and carried to accept the quotes from Stattelmann Lumber in the amount of \$72,503 and Nitz Construction in the amount of \$87,072.

Motion by Backer, seconded by Klepel and carried to execute the agreement with Swift County for AIS services as presented by Environmental Services Director Darren Wilke. Wilke stated that Big Stone County will provide services up to \$5,000 annually.

Scott Gillespie, the County's representative to the Bois de Sioux Watershed Board of Managers, provided an update on the Watershed's activities.

Chairman Sandberg adjourned the meeting at 10:00 AM.

Roger Sandberg, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor