

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**November 6, 2018**

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, November 6, 2018. Chairman Olson called the meeting to order with Commissioners Athey, Berning and Sandberg present. Commissioner Backer arrived during committee reports. Also present were Dillion Dwyer of the Ortonville Independent, Mary Gustafson, Mary Meyer, Janet Spalinger, Ditch Inspector Darby Karksy, County Attorney Joe Glasrud, Deputy Auditor Heather Henrich and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Berning and carried to approve the minutes of the October 16<sup>th</sup> regular meeting.

Motion by Athey, seconded by Sandberg and carried to approve the agenda.

Commissioners reported on the following committees:

Berning – Supporting Hands

Backer – SWEMS; BdSWD; CPT; AMC; 1W1P

Olson – Dept Head; PrimeWest; Personnel

Sandberg – Pioneerland; Food Shelf; MSI; Safety; Collaborative; AMC; Personnel

Athey – Prairie 5; Law Library; Fair Board

Attorney Glasrud reported that he is working on the purchase agreement for the Correll Shop. Motion by Berning, seconded by Backer and carried to execute the agreement contingent on Attorney Glasrud's completion of the final agreement.

IT Director Terry Ocaña provided an update on the County's software licensing fees.

HR Director Dawn Gregoire and Family Services Director Pam Rud arrived at the meeting.

Ditch Inspector Darby Karsky presented a request from Jon Pansch for a clean-out of County Ditch 8 along with a map showing the area. Motion by Athey, seconded by Berning and carried to authorize the clean-out as presented by Karksy.

Discussion was held on County Ditch 21. Karsky reported that the open part of the ditch either needs to be returned to tile or it needs to be redetermined to leave as an open ditch and establish buffers. No action was taken at this time.

Ditch Inspector Karsky also reported that there are still landowners that haven't reseeded the disturbed buffers on Joint Ditch 4. The Highway Department will reseed the areas in the spring and the cost will be assessed to the affected landowners.

Motion by Athey, seconded by Backer and carried to authorize payment of the following claims as presented by Auditor Knutson:

Asphalt Surface Technologies Corp	\$ 63,107.20
O'Kayes Home Center	3,682.55
Pro West & Associates	6,597.10
Lawrence Shreffler	2,500.00
Sullivan Excavating	2,850.00
West Con	5,019.60
47 Payments Less Than \$2,000	<u>18,552.95</u>
Total	\$102,309.40

Motion by Sandberg, seconded by Backer and carried to authorize the following internal transactions:

General to Highway	\$ 1,975.50
Family Services to Highway	\$ 36.16
Ditch to Highway	\$ 1,507.46
Joint Ditch 4	\$ 65.18
Joint Ditch 7	\$630.00
County Ditch 8	\$630.00
County Ditch 30	\$182.28

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Berning, seconded by Sandberg and carried to execute the agreement with Countryside Public Health for tobacco compliance checks.

County Treasurer Cindy Nelson was present to request assessed values for the tax forfeited property that will be on the upcoming sale. Following discussion, motion by Backer, seconded by Athey and carried to set the basic sale prices at 10% of assessed market value as follows:

21-0092-000	\$410
22-0219-000	\$240
22-1434-000	\$ 10

Motion by Sandberg, seconded by Berning and carried to adopt the following resolution:

**2018-27**

BE IT RESOLVED, that all parcels of tax-forfeited land listed on List of Tax-Forfeited Land #18-1 be classified as non-conservation land; that the basic sale price of each parcel on List of Tax-Forfeited Land #18-1, that is on file with the Clerk of the County Board, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held at 9:00 AM, Friday, November 30, 2018, by the Big Stone County Treasurer at the Big Stone County Courthouse, for not less than the basic sale price; and that full payment is required at the time of the sale.

HR Director Gregoire provided an update on upcoming employee meetings and trainings.

Motion by Athey, seconded by Sandberg and carried to elect Option 1 for the Nationwide retirement plan.

Motion by Backer, seconded by Berning and carried to execute the Memorandum of Understanding with the employee union for the previously approved temporary full-time cafeteria plan payment to Social Worker Rose Schlieman.

Environmental Officer Darren Wilke arrived at the meeting.

Motion by Sandberg, seconded by Backer and carried to execute the media (microfilm) conversion contract with Fidlar Technologies as presented by County Recorder Elaine Martig. It was noted that Fidlar Technologies contracts with US Imaging for the conversion services.

County Assessor Sandy Vold arrived at the meeting.

Commissioner Backer updated the Board on BSAG's previous request for funding for mnbump.com and reported that they have secured \$23,000 in funding towards the project and are requesting an additional \$38,000 to \$40,000. Following

discussion, motion by Backer and seconded by Olson to appropriate an additional \$38,000 to BSAG. Following further discussion, the motion was amended to \$27,000. The amended motion carried with Commissioner Athey voting Nay.

The remainder of the meeting was a work session to continue discussing the County's strategic plan. Chairman Olson reported that Jim Mulder will be coming in 2 weeks to meet with various staff.

Chairman Olson adjourned the meeting at 10:15 AM.

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Brent Olson, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor